

**BUILDING & GROUNDS COMMITTEE MEETING
MINUTES**

June 5, 2023

Members Present: Pam Deppe, Sam Cahnman, Brad Miller, Vera Small, Jeff Thomas, Paul Truax

Members Absent:

Others Present: Stephanie Butcher, Byron Deaner, Jennifer Edgington, Keith Errett, Dave Kimsey, Josh Langfelder, Chris Leming, Mike Murphy, Jean Sestak, Jeff Wilhite, Denise McCrady (Secretary)

Chair Deppe called the meeting to order at 5:15 p.m.

A motion to approve the minutes from the April 27, 2023 and the May 25, 2023 meeting was made by Miller and seconded by Truax. Motion carried (6-0).

Sara Jimenez, KIND Consulting, introduced representatives of the Café Committee, the County Square Committee, the Sports Hall of Fame, and the Illinois State Museum. Mike Murphy, Dave Kimsey, Chris Leming and Jennifer Edgington each provided a short presentation.

A motion was made by Truax and seconded by Small to approve the programming ideas at the HUB. Motion carried (6-0).

Keith Errett, Deputy Auditor, requested approval of the Sangamon South Surplus Property Disposal Plan. A motion to approve the request was made by Thomas and seconded by Miller. Motion carried (6-0).

Josh Langfelder, Recorder, requested approval to hire a temporary position and a contract amendment. A motion to approve the requests was made by Thomas and seconded by Cahnman. Motion carried (6-0).

Stephanie Butcher, Information Systems, requested approval of a travel request and three purchase orders. A motion to approve the requests was made by Thomas and seconded by Small. Motion carried (6-0).

A motion to accept the purchase reports was made by Miller and seconded by Truax. Motion carried (6-0).

Byron Deaner, Facilities Manager, presented his monthly report. Deaner also reported on two emergency purchase orders.

There was no Old Business or Public Comment.

A motion to adjourn was made by Miller and seconded by Small. Motion carried (6-0). Meeting adjourned.